

# WRITING FELLOWS TIMESHEET

Name \_\_\_\_\_ Student ID# \_\_\_\_\_ Signature *\*Verifies that this record is accurate.* Date \_\_\_\_/\_\_\_\_/\_\_\_\_

WEEK 1	DATE	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL
SATURDAY						
SUNDAY						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
TOTAL						

WEEK 2	DATE	TIME IN	TIME OUT	TIME IN	TIME OUT	TOTAL
SATURDAY						
SUNDAY						
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
TOTAL						

<b>TOTAL BIWEEKLY HOURS</b>	
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<b>COMMENTS:</b>

\_\_\_\_\_  
Payroll Approval

